

Viva Exam Timetable for NVQ Level 5/6 Semester II Examination  
(June\_July 2024)

University College of Anuradhapura

Planning & scheduling work at workplace (EMTM 03) viva Group Presentation.

**"The Role of Gantt Charts in Enhancing Workplace Efficiency"**

**1. Introduction to Gantt Charts**

- History and basic concepts.
- Key components (tasks, timelines, milestones).

**2. Application in the Workplace**

- How Gantt charts help in visualizing project timelines.
- Assigning tasks and tracking progress.

**3. Benefits**

- Improved clarity and communication.
- Enhanced time management and deadline adherence.

**4. Challenges**

- Potential complexity in large projects.
- Keeping the chart updated.

**5. Case Example**

- A brief example of a project successfully managed using a Gantt chart.

## **PPT Guidelines.**

1. Each group will have a 15-minute allotment for their presentation.
- 2. Presentation date: 16th July 2024.**
3. Tailor your presentation to the needs, interests, and knowledge level of your audience.
4. Engage them through storytelling, relevant examples, and interactive elements.
5. Address their potential concerns or questions preemptively to keep them engaged and attentive throughout your presentation.
6. During the viva, students should be prepared to elaborate on each point, provide examples, and answer questions related to the practical application of Gantt charts in project management scenarios.

## **Presentation Time Schedule.**

<b>Department</b>	<b>Time</b>
1. AARM	9.00 am to 10.00 am
2. BST	10.00 am to 10.50 am
3. ECL	10.50 am to 11.40 pm
4. ETN	11.40 pm to 12.30 pm
5. HM	12.45 pm to 1.20 pm
6. PHT	1.25 pm to 2.10 pm
7. QS	2.10 pm to 2.50 pm
8. TTM	2.50 pm to 3.40 pm