

Ministry of industry & Commerce, Resettlement of Protracted Displaced Persons, Co-operative Development and Vocational Training & Skills Development

Skills Sector Development Division

Tracer Study Data Collection Form

1. Personal Information

1.1 Name:.....

1.2 NIC No:

1.3 Telephone Number

Mobile Home

1.4 Address:

1.5 Gender: Male Female

2. Course Details

2.1 Name of Training Center:.....

2.2 Course Name:

2.3 Course Code:

2.4 NVQ Level: 1 2 3 4 5 6 7 None

2.5 Course Started Date: (yyyy/mm/dd)

2.6 Course Completed Date: (yyyy/mm/dd)

2.7 Assessment Date: (yyyy/mm/dd)

3. Employment Details

3.1 Were you employed or self-employed after completion of course?

Yes (Go to 3.2) No (Go to 5)

3.2 When did you start your first job? (yyyy/mm/dd)

3.3 Are you currently employed? Yes (Go to 3.4) No (Go to 5)

3.4 Relevance of training for your job? (Select only one)

Job requires higher level skill Skills appropriate for job
 Job requires lower level skill Skills not applicable

3.5 Type of employment? (Select only one)

Full-time employee Self-employed
 Day labour Casual/irregular paid worker
 Part-time employee

3.6 Monthly Remuneration

Less than Rs. 10,000.00 Rs. 30,000.00 to Rs. 34,999.00
 Rs. 10,000.00 to Rs. 14,999.00 Rs. 35,000.00 to Rs. 39,999.00

- Rs. 15,000.00 to Rs. 19,999.00
- Rs. 20,000.00 to Rs. 24,999.00
- Rs. 25,000.00 to Rs. 29,999.00

- Rs. 40,000.00 to Rs. 44,999.00
- Rs. 45,000.00 to Rs. 49,999.00
- More than Rs. 50,000.00

3.7 Are you paid by Hourly Daily Weekly Monthly Piece

4. Employer Details

4.1 Name of the Employer:

4.2 Address:

4.3 Contact No:

4.4 Name of the Contact Person:

4.5 Nature of the employment: Government Private

4.6 Number of employees are working at your organization? **(Select only one)**

- Less than 10
- Between 10 and 50
- Between 51 and 100
- Between 101 and 300
- More than 300

4.7 Occupation / Designation

4.8 Who helped you to find the job? **(Select only one)**

- My Self
- Family
- Friend
- Other (Specify :.....)
- Institute

5. During the past 4 weeks have you tried to find a job? Yes (Go to 6) No (Go to 7)

6. If "Yes" , What is the reason for you are currently not in a job? (Select only one)	7. If "No" , What is the main reason for you did not look for job in past 4 weeks? (Select only one)
<input type="checkbox"/> Job scarcity <input type="checkbox"/> Lack of relevant educational qualification <input type="checkbox"/> Lack of networks <input type="checkbox"/> Lack of resources for self- employment <input type="checkbox"/> Expecting to study more <input type="checkbox"/> Family responsibilities <input type="checkbox"/> Planning to go abroad <input type="checkbox"/> Not getting an expected job opportunity <input type="checkbox"/> Starting job/ self-employment soon <input type="checkbox"/> Distance from home <input type="checkbox"/> Restrictions from the family <input type="checkbox"/> Not getting the relevant certification <input type="checkbox"/> Health Issue/ disability	<input type="checkbox"/> Student / Pupil <input type="checkbox"/> Family Commitment (E.g. Housewife) <input type="checkbox"/> Handicapped / ill <input type="checkbox"/> Do not want to work <input type="checkbox"/> Have already found job which will start later <input type="checkbox"/> There are no jobs

.....
Signature

Date